

The Tiddy Hall

Ascott-under-Wychwood, Oxon

*Founded and given to the village by
R. Tiddy, Esq., in 1912*

ADMINISTERED BY LOCAL TRUSTEES

Minutes of Tiddy Hall Committee Meeting

16 January 2023 19:00
Tiddy Hall

1. Present
 - a. John Bugeja (JB), Simon Gidman (SG), Pauline Plant (PP), Mark Pidgeon (MP), Ingrid Ridley (IR), Howard Morris (HM)
2. Apologies
 - a. Jacquie Bugeja (JacB), Kevin Bishop (KB)
3. Conflicts
 - a. PP and MP are both regular users of Tiddy Hall
4. Minutes of previous meeting
 - a. Agreed
 - b. Signed
5. Matters arising
 - a. MP to provide update on progress re Ceilidh Night
 - i. MP advised that it will cost around £500 for the Ceilidh band. Given the uncertainty regarding demand, it was agreed that we should defer this idea for now.
 - ii. It was suggested that an event to celebrate the Coronation might be more suitable and better supported. An event is being planned by the Parish Council and it was suggested that we explore the potential to collaborate with them. **Action: JB to contact Brian Leach**
 - b. SG to share contact details of contractors
 - i. The contact list was shared in advance of the meeting by SG.
 - ii. As a general principle it was agreed that whichever committee member identifies a problem should take responsibility for liaising with the appropriate contractor (copying in the full committee).
 - c. HM to liaise with JB re information required by Barclays
 - i. HM will liaise with JB regarding personal details required by Barclays. **Action: JB to advise HM when he is available to discuss**
 - d. MP to update website
 - i. The website is now up to date and is looking good.
 - ii. The schedule of bookings is now available on the website

- iii. MP asked that any updates be forwarded to him as and when they arise so that he can keep the website up to date.
 - e. JB to draft letter to existing hirers re new pricing
 - i. MP drafted the email which JB approved
 - ii. It was agreed that the maximum 30% discount was not generally appropriate and that MP could use his discretion where appropriate to maximise the revenue from the use of Tiddy Hall and the Committee Room.
 - f. MP to liaise with JB re parking sign
 - i. The sign was approved by the committee, though the letter 'P' should be bigger relative to the rest of the content. **Action: MP to obtain costings**
 - ii. It was agreed that local residents would be granted permits to use the car park on the understanding that they would have to vacate it during events (or risk getting blocked in by other cars). Either a small donation or an alternative form of contribution would be requested (e.g. support with Tiddy Hall events and activities)

6. Booking & Marketing Report (MP)

- a. New bookings
 - i. As all bookings are now available to view on the website, it is no longer necessary to discuss individual bookings other than by exception.
 - ii. One such exception is the request by a wedding party that has booked The Swan to use the Tiddy Hall car park during the event and overnight. It was agreed that we should charge £80. **Action: MP to confirm charge with wedding party**
- b. Feedback following pricing review
 - i. Some resistance received from Post Office. As they have been relegated to the cupboard, it was agreed that the fee would remain the same.
- c. Grapevine (quarterly article)
 - i. It was agreed that the quarterly Grapevine articles are an important marketing channel but it would not be fair to expect MP to write these articles on top of his other duties. It was suggested that we could ask Dom, a regular car park user, if he might undertake this task rather than making a donation to Tiddy Hall. **Action: JB to liaise with Dom**

7. Treasurer's report (HM)

- a. Shared in advance of meeting
- b. New bar pricing to be implemented from 21/1/23

8. Water Feed for 51 Shipton Road (HM)

- a. Mr Greatbatch advised HM of concerns regarding the water feed to his property which is routed under the Pre-school play area. He believed that the construction of the play area may have resulted in the pipe being closer to the surface resulting in a greater propensity to freeze. SG confirmed that the

level had not changed during the construction of the play area. **Action: HM to advise Mr Greatbatch accordingly**

9. Folk Night and other event Bar Duties

- a. 21 January 2023 - JB & JacB
- b. 11 February 2023 - SG & NC
- c. 4 March 2023 - ~~PP & RP~~ KB & JacB
- d. 8 April 2023 - SG (tbc)
- e. 22 April 2023 - KB & IR
- f. 6 May 2023
- g. 3 June 2023
- h. 24 June 2023 (Ascott Martyrs) – IR & BR (start at 7pm)
- i. 2 September 2023
- j. 7 October 2023 - SG & NC
- k. 25 November 2023
- l. 16 December 2023

10. AOB

- a. It was suggested and agreed that Sally should be shown how to replenish the dishwasher salt and detergent so that this can be scheduled semi-annually as part of her cleaning duties. **Action: SG to liaise with Sally**
- b. MP suggested we use an outdoor key safe to allow easier and more secure access for hirers. This was agreed (cost £25.19). **Action: HM to buy and fit**
- c. MP obtained costings (£416) from Pete Moss for a new gate, allowing pedestrian access separately from vehicular access. This would enable us to lock the main gate whilst still allowing pedestrian access to the defibrillator. It was agreed that we should defer this for now. Once the car park signs have been erected, we will start to keep the existing gate shut (but not locked, other than when the pre-school is in session) and monitor the use of the car park. **Action: MP to advise Pete Moss accordingly**
- d. MP has located numerous 'spare' keys which appear to have no use in the hall. In the absence of any corresponding locks, these will be disposed of. **Action: MP to recycle the redundant keys**
- e. MP has obtained a couple of quotes for the renewal of the Tiddy Hall Lighting. The likely cost will be up to £10,000 though further research is required regarding initial costs and regular energy saving benefits. It was agreed that this should be explored further on the basis that MP, supported by the rest of the committee, will organise one or more fund-raising events to help cover the cost. For example, MP has obtained Chris Leslie's agreement to perform for free at a summer music event. In addition, 3PS will perform for free at a dinner dance or BBQ. It was felt that Tiddy Hall would be a more attractive venue with more effective and flexible lighting so it will be important to market this capability in the future. **Action: MP to undertake further research re new lighting**
- f. The possibility of a Musical event involving Bob Chilcott was once again raised. AS this involves professional musicians, the costs will be quite high and

we need to be confident that such an event would cover its costs. **Action: SG to speak to Bob Chilcott**


- g. It was noted that spurious notices keep appearing on the Tiddy notice board. These should be removed whenever they are spotted.

11. Summary of Actions:

- a. JB to contact Brian Leach regarding possible collaborate event to celebrate the Coronation in May
- b. JB to advise HM when he is available to discuss Barclays information requirements
- c. MP to obtain costings regarding car park sign
- d. MP to confirm £80 car parking charge with wedding party
- e. JB to liaise with Dom regarding Grapevine article
- f. HM to advise Mr Greatbatch regarding water feed to 51 Shipton Road
- g. SG to liaise with Sally regarding scheduled replenishment of dishwasher salt and detergent
- h. HM to buy and fit Key Safe
- i. MP to advise Pete Moss that the replacement of the gate will be deferred for the time being
- j. MP to recycle the redundant keys
- k. MP to undertake further research re new lighting
- l. SG to speak to Bob Chilcott re possible musical event

12. Date of next meeting

- a. 27 February 2023



23/2/2023