

The Tiddy Hall

Ascott-under-Wychwood, Oxon

*Founded and given to the village by
R. Tiddy, Esq., in 1912*

ADMINISTERED BY LOCAL TRUSTEES

Minutes of the meeting of the Tiddy Hall Committee held on 5 December 2022

1. Present
 - a. John Bugeja (JB), Jacqueline Bugeja (JacB), Mark Pidgeon (MP), Kevin Bishop (KB), Simon Gidman (SG), Nick Carter (NC), Ingrid Ridley (IR), Pauline Plant (PP) and Howard Morris (HM).
2. Apologies
 - a. None
3. Conflicts
 - a. JB advised that this would be a regular item on the agenda going forward.
 - b. MP and PP are also regular hirers of Tiddy Hall so they will not be involved in any discussions impacting their specific pricing.
 - c. MP is also a vendor to Tiddy Hall as he manages the website in an arrangement that predates his membership of the Tiddy Hall Committee.
4. Minutes of Previous Meeting
 - a. Agreed
5. Matters Arising
 - a. Stage lighting - MP has contacted three suppliers and awaits quotations. Once the costs are known we will consider a business case for updating the stage lighting.
 - b. Water supply concerns – HM is in dialogue with John Greatbatch. It is still unclear whether Tiddy Hall is effectively paying for the latter’s water usage. Investigation continues.
 - c. Dinner dance 28/1/23 – MP managed to confirm Katie Humble who would perform for free. However, it was subsequently noted that 3PS would not be available due to JB’s attendance of his son’s wedding. A delay to 4 February was proposed but, following the meeting, it was agreed by JB and MP that this would be too close to proposed Ceilidh night on 18 March (the day after St Patricks day). As a result, the event will be deferred until the summer and will probably be a BBQ rather than a formal dinner.
 - d. Ceilidh Night – proposed for 18 March. MP investigating availability of a suitable band. **MP to provide update on progress**
 - e. Flix in the Stix – JB advised that a licence would cost £75 for one night or £140 for two nights (shared with New Beaconsfield Hall). Consideration will be given to arranging such an event in due course. The preference is for a themed dinner to reflect the subject of the film as this has been well supported in the past.
 - f. Fire risk assessment – this was located by KB after the meeting

6. Chairman's Comments

- a. JB noted that we ought to have an up-to-date constitution in place setting out the responsibilities of trustees, in accordance with the Charities Commission guidelines. JB will take this forward over the next few months.
- b. JB noted that none of the trustees was specifically responsible for dealing with contractors addressing day-to-day maintenance issues. SG had tended to take this on in the past but it was agreed that it was unfair for this responsibility to sit with an individual trustee. Instead, it was agreed that contact details of contractors used in the past would be circulated to all trustees and that whoever discovers a problem would take responsibility for getting it fixed. All trustees should be copied in on such arrangements. **SG to share contact details of contractors**

7. Booking & Marketing Report

- a. See attached
- b. Qigong six week run starting 2 Match 2023

8. Treasurer's Report

- a. Balances £36,115.40 (current account) and £5034.28 (deposit account)
- b. Barclays have requested additional information regarding account signatories. **HM to liaise with JB**
- c. Significant expenditure: energy £580 for last month and insurance £685 for next year. **MP to update website**

9. Pricing review

- a. Proposed pricing agreed and will apply to all new bookings from 1 January 2023
- b. Existing hirers to be advised of new pricing by letter. Pricing to take effect from 1 April 2023. **JB to draft letter**

10. Folk Night Bar Duties

- a. 17 December 2022 – SG & KB
- b. 21 January 2023 – JB & JacB
- c. 11 February 2023 – SG & NC
- d. 4 March 2023 – PP & RP

11. Car Parking

- a. Agreed that gate should be shut but not locked by users.
- b. Sign to be erected stating that car park is private and for the use of Tiddy Hall users. Village residents will be able to apply for a permit on the basis that cars will be removed when an event is taking place. A small donation would be appreciated. **MP to liaise with JB re exact wording and research cost of sign**

12. AOB

- a. NC will be stepping down as trustee at the year-end but will still provide support as a 'friend' of Tiddy Hall.

13. Date of Next Meeting

- a. 16 January 2023 at 7pm

14. Pre-school pricing and folk night pricing

- a. Pre-school – agreed to increase price per hour from £5.70 to £7.50 with effect from 1 April 2023. **JB to speak to PP re new pricing**
- b. Folk night – agreed to apply new pricing with maximum volume discount (£15.00 less 30%). **JB to speak to MP re new pricing**

15. Post-meeting update

- a. JB spoke to PP who agreed to put the new pricing to the pre-school committee
- b. JB spoke to MP who agreed to increase the price to £90 and maintain the current booking start time of 2pm

16. Summary of actions

- a. MP to provide update on progress re Ceilidh Night
- b. SG to share contact details of contractors
- c. HM to liaise with JB re information required by Barclays
- d. MP to update website
- e. JB to draft letter to existing hirers re new pricing
- f. MP to liaise with JB re parking sign