

The Tiddy Hall Ascott-under-Wychwood, Oxon

*Founded and given to the village by
R. Tiddy, Esq., in 1912*

ADMINISTERED BY LOCAL TRUSTEES

Minutes of the meeting of the Tiddy Hall Committee held on 29 August 2024

	Item	Action	By
1	Present: JB, JacB, LM and MP		
2	Apologies: PP, PL and LB		
3	Minutes of Previous Meeting: Approved and signed		
4	Matters Arising: <ul style="list-style-type: none">a) Check postcode on Castle Water portal. In PL's absence, JB checked and can confirm that the postcode is now correct.b) Craft fair date to be set – 23 November 2024 c) GoogleCam to be installed – completedd) Trustee Declarations re new trustees – completede) Charity Commission Register to be update – resignations actioned but new additions to be added (portal error)	Craft fair to be organised Update register with new trustees	JacB and LM JB
5	Committee Composition: No candidates identified for treasurer role. JB to take over treasurer role on interim basis and additional signatory to be added to bank mandate. PL to be removed from mandate. Agreed we need more trustees. It was agreed that a 'door to door' campaign should be organised with two purposes: get feedback from villagers re activities we should be undertaking/providing at Tiddy Hall; and seek volunteers to join the management committee.	Add PP to mandate and remove PL All trustees to participate in 'door to door' campaign in late September.	JB/PP JB to initiate (all to participate)
6	Capital Expenditure Projects/Funding Update: <u>Solar panels</u> installed and working. We are currently		

	<p>75% self-sufficient (since installation) though the heating has not yet been switched on so this will go down as winter approaches.</p> <p><u>LED lights</u> installed and working. The new lighting system is a vast improvement on the previous installations and should contribute to the energy savings.</p> <p><u>Flood relief grant</u> has been approved by OCC (£5,994). A 20% deposit has been paid to the contractor (Totally Drainage Ltd). JB has invoiced OCC for the grant and we await funds.</p> <p><u>Storage</u>: Costings to be obtained for levelling of site and installation of storage shed. The intention is to store most of the tables in the new shed creating space for additional chairs to be purchased (cost shared with Folk Club) and stored by the stage. Existing old-stock chairs currently stored on the first floor landing can then be disposed of. LM suggested selling via eBay or Facebook Marketplace.</p>	<p>Monitor for receipt of grant</p> <p>Obtain costings</p>	<p>JB</p> <p>MP</p>
7	<p>Events:</p> <p>a) <u>Global Warming Talk</u> – 11/9/24. Little interest has been shown so far but we will press ahead with the event and hope at least 20 people turn up. Tiddy Hall to provide wine/soft drinks. All proceeds to be retained by Tiddy Hall.</p> <p>b) <u>Music Festival</u> – 14/9/24. The event has virtually sold out with 110 tickets already confirmed. Simon Gidman and Bob Chilcott have undertaken the organisation and will collect ticket sales. Tiddy Hall will run a bar and retain income. Surplus income from ticket sales, in excess of costs (artists etc) will be paid to Tiddy Hall. MP and JacB will run the bar. JB will video the event for the Tiddy Hall website. JacB agreed to let them use her Roland Piano.</p>		
8	<p>Booking & Marketing Report: BAU – nothing of note to report.</p>		
9	<p>Treasurer's Report:</p> <p>A) <u>Progress re audit of 2023/24 accounts</u>. Paul White has not been able to complete the audit. Following the meeting, JB spoke with Paul who advised that the information provided to him was wholly inadequate not least due to the absence of a cashbook together with</p>	<p>Reconstitute cashbook and investigate unexplained debit entries.</p>	<p>JB</p>

	<p>numerous anomalies in the information that had been provided. JB agreed to reconstitute the accounts and create a cashbook so that Paul has something tangible to audit. There are numerous bank account entries (debits) that need to be investigated. JB will take this up with PL.</p> <p>B) <u>Year to date (2024/25) financial report.</u> In PL's absence, and given that she will be stepping down as Treasurer shortly, JB provided a comprehensive update. A paper was circulated with the agenda (copy attached). Once again, no cashbook had been maintained so JB reconstituted one (copy attached).</p>		
10	<p>Bar Duties:</p> <p>A) 7 September – Folk Night (PL and Richard)</p> <p>B) 14 September – Music Festival (MP and JacB)</p> <p>C) 19 October – Folk Night (PL and Richard)</p> <p>D) 16 November – Folk Night (LB + tba)</p> <p>E) 7 December – Folk Night (LM + tba)</p>	<p>PP to confirm LB to confirm LM. To confirm</p>	
11	<p>AOB:</p> <p>The village shop has asked to borrow crockery, cutlery and glasses for the volunteers' lunch. We agreed. The shop has made a donation of £250 to Tiddy Hall funds.</p>		
12	<p>Date of next meeting:</p> <p>Thursday 14 November 2024 at 7pm.</p>		

Signed by:

John Bugeja
Chair
The Tiddy Hall



22 September 2024

